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# How can we help?

watched vehicles

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## Watching a Vehicle

🕒 Jul 1, 2022 · Knowledge

Fleetio gives you the ability to "watch" vehicles, either individually or by **Group**. Vehicle "watchers" receive notifications when new activity happens on the vehicle in Fleetio, such as new comments, status changes, and more.

### Watch a Vehicle

There are multiple ways a user can watch a vehicle:

- **Vehicle List**

Hover over the number of watchers in the **Watchers** column and click **Watch**, or use the multi-select checkbox and click the **Actions** menu to **Add Watchers** for multiple vehicles

- **Vehicle Overview**

Select **Watch** on the Vehicle Details screen

- **Assignment**

You are currently **Assigned To** the vehicle

- **Group**

The vehicle belongs to a **Group** that you are configured to watch

- **Automatic Watching**

The checkbox to **Automatically Watch New Vehicles** is selected on the **watched** [Contact Us](#)

**Vehicles** screen or the [Notification Settings \(/s/article/User-Notification-Settings\)](/s/article/User-Notification-Settings) screen.

**PERMISSIONS:** [Regular Users \(/s/article/User-Roles-And-Permissions\)](/s/article/User-Roles-And-Permissions) can only watch vehicles that they have *View* access to according to their [Record Sets \(/s/article/Record-Sets\)](/s/article/Record-Sets).

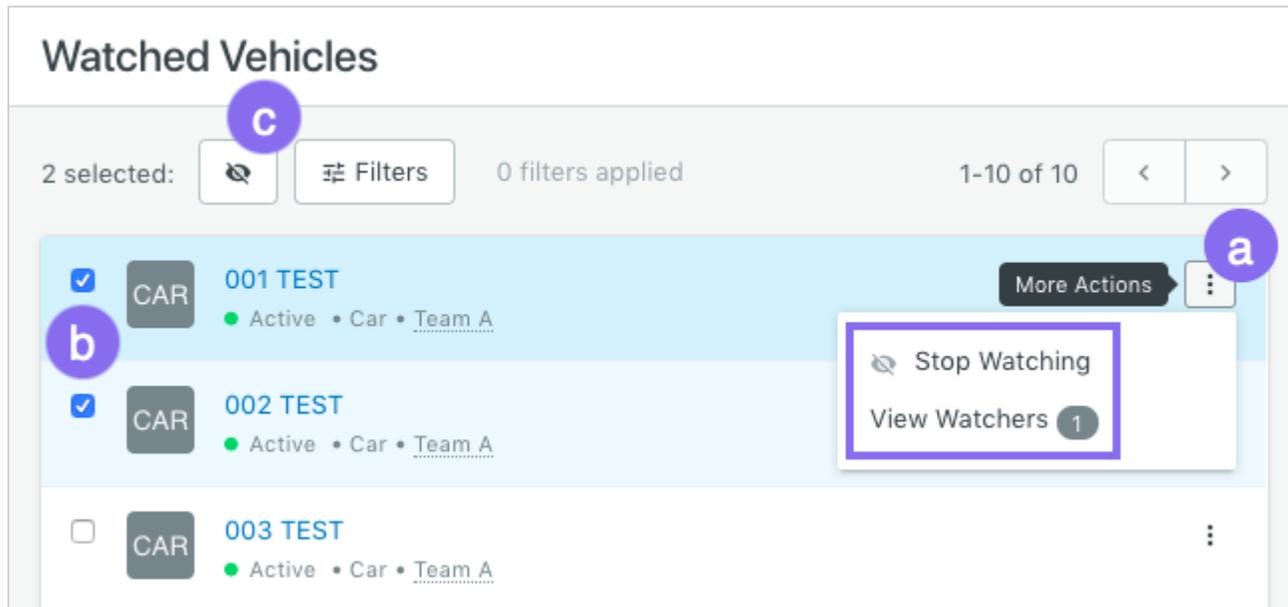
## View Vehicles You're Watching

Select **Vehicles > Watched Vehicles** from the left sidebar menu to load a list of every vehicle you're watching.



## Manage Watched Vehicles

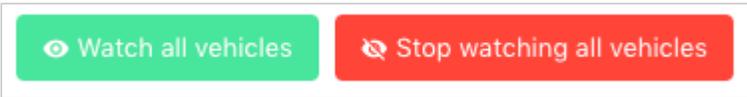
On the **Watched Vehicles** page, select the **More Actions** menu (a) for a vehicle row to **Stop Watching** or **View Watchers** for the vehicle. You can also select multiple checkboxes, then select to stop watching those vehicles.



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**NOTE:** If a vehicle belongs to a Group that you are configured to watch, you will be unable to stop watching the vehicle by any method. Modify your groups instead.

The Watched Vehicles list also includes buttons to **Watch** or **Stop Watching ALL Vehicles**.



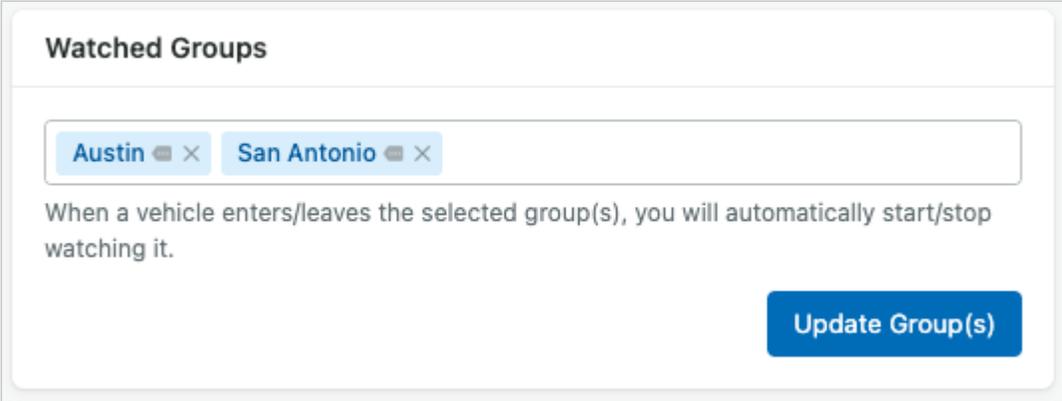
Watch all vehicles Stop watching all vehicles

**IMPORTANT:** The **Stop Watching All Vehicles** option will automatically remove both individual Vehicles and Groups that you are configured to watch. This is a complete reset.

## Watched Groups

If you only work with vehicles in certain groups, you can select groups of vehicles to watch. That way, when a new vehicle gets added to the group or a vehicle is removed, Fleetio will automatically update your watched vehicles.

On the **Watched Vehicles** list, select groups from the **Watched Groups** drop-down menu. You will start watching all of the vehicles in that group once you save your preferences.



**Watched Groups**

Austin × San Antonio ×

When a vehicle enters/leaves the selected group(s), you will automatically start/stop watching it.

Update Group(s)

**PERMISSIONS:** Users can only select groups they have access to according to their vehicle [Record Sets \(/s/article/Record-Sets\)](/s/article/Record-Sets).

## Watched Vehicle Settings

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On the **Watched Vehicles** list, there's an option to **Automatically watch new vehicles**. Select it to be automatically subscribed to new vehicles you have permission to view in Fleetio. Be sure to click the **Update Watch Settings** button to save any changes. As an alternative, you can also automatically watch new vehicles in [User Notification Settings \(/s/article/User-Notification-Settings\)](/s/article/User-Notification-Settings).

**Watched Vehicle Settings**

Automatically watch new vehicles

When a new vehicle is added to Fleetio (that you can access), you will automatically start watching it.

Service Reminder Subscribers have been merged with [Vehicle Watchers](#). Receive notifications about Service Reminders by watching Vehicles and enabling the [Service Reminder Settings](#) notification setting.

To subscribe to new [Service Reminders \(/s/article/Service-Reminders-Overview\)](/s/article/Service-Reminders-Overview) for vehicles you're watching, go to your [Notification Settings \(/s/article/User-Notification-Settings\)](/s/article/User-Notification-Settings) in your Account menu and switch on the toggle to **Automatically watch new records**.

 Vehicles

 **Vehicles**

You are watching **2 vehicles** [Unwatch All](#) [Manage](#) 

Automatically watch new vehicles

When enabled, you will automatically be added as a watcher on new vehicles added to Fleetio (that you can access). You can always manually watch individual Vehicles by clicking the Watch button.

Automatically watch new records

When enabled, you will automatically watch new records like Issues and Work Orders on your watched vehicles. If you only want to receive notifications when these associated records are created, keep this setting disabled, and use the individual "Created" settings in each module below instead. You can always manually watch individual records by clicking the Watch button.

**TIP:** Learn more in the [User Notification Settings \(/s/article/User-Notification-Settings\)](/s/article/User-Notification-Settings) article.

## Watching Assigned Vehicles

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When a user is assigned to a vehicle (</s/article/Vehicle-Assignment-Overview>), they will automatically be added as a watcher of that vehicle. They will also be added to any new Service and Renewal Reminders.

**IMPORTANT:**

- If the assignment START is set to a date in the past or now, the user will be added as a watcher (unless the END is also set to a date in the past, in which case no watching occurs).
- If the assignment START is set to a date in the future, the user will be added as a watcher when the assignment begins.
- If the user was not already watching the vehicle prior to the assignment, they will stop watching once the assignment ends (whether manual or naturally expired).

**Manage Watched Vehicles for Other Users**

**PERMISSIONS: Account Owners** and **Administrators** with permission to **Manage Users** can modify other users' watched vehicles.

**Vehicle List**

Select **Vehicle List** and hover over the **Watchers** column to view current watchers for a vehicle.

**Watchers** **Operator**

0 km 6 watchers Unassigned

### Not Watching

You're not watching this record, so you will not receive any [Watched Notifications](#).

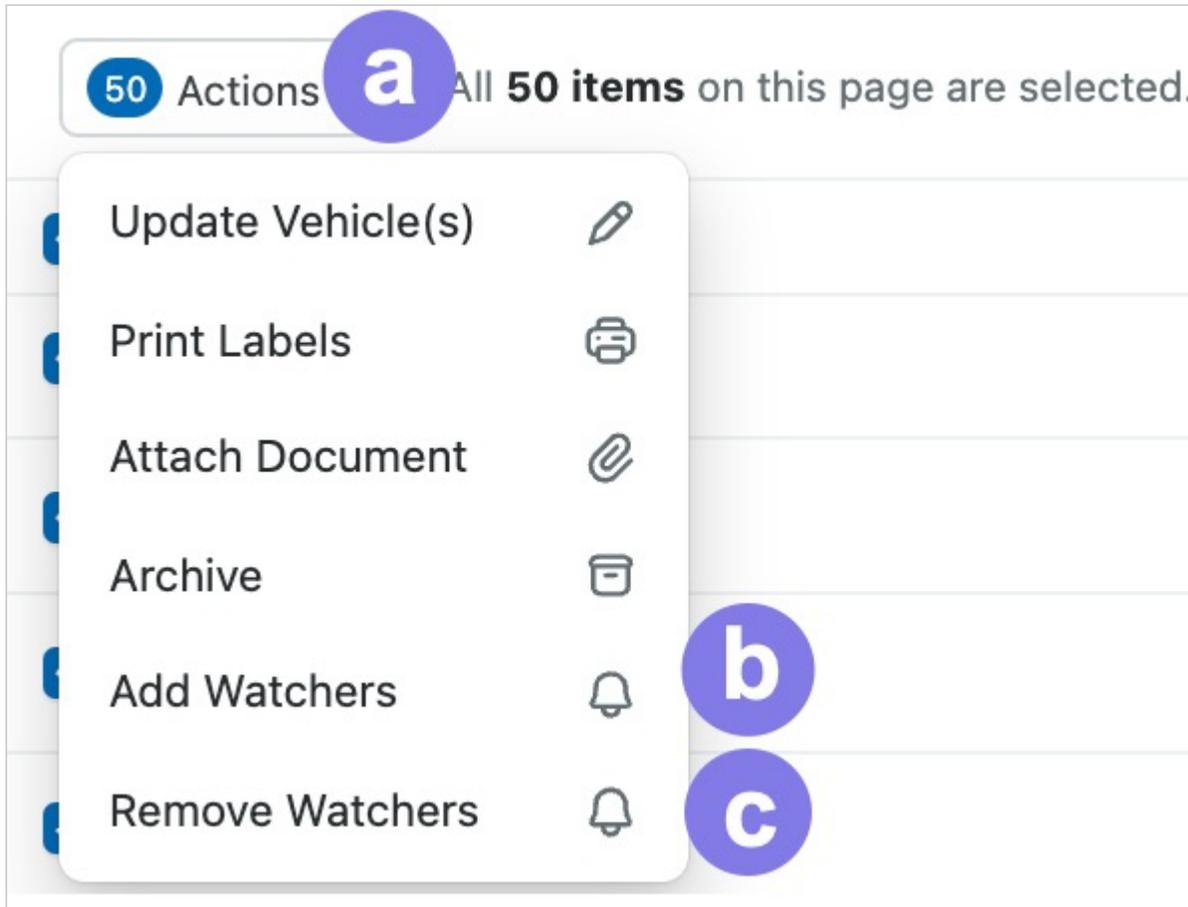
Watch

**WATCHERS · 6**

- Demo User
- Josh Lang
- Mario Carreras
- Max Pridgen
- Megan Sanders

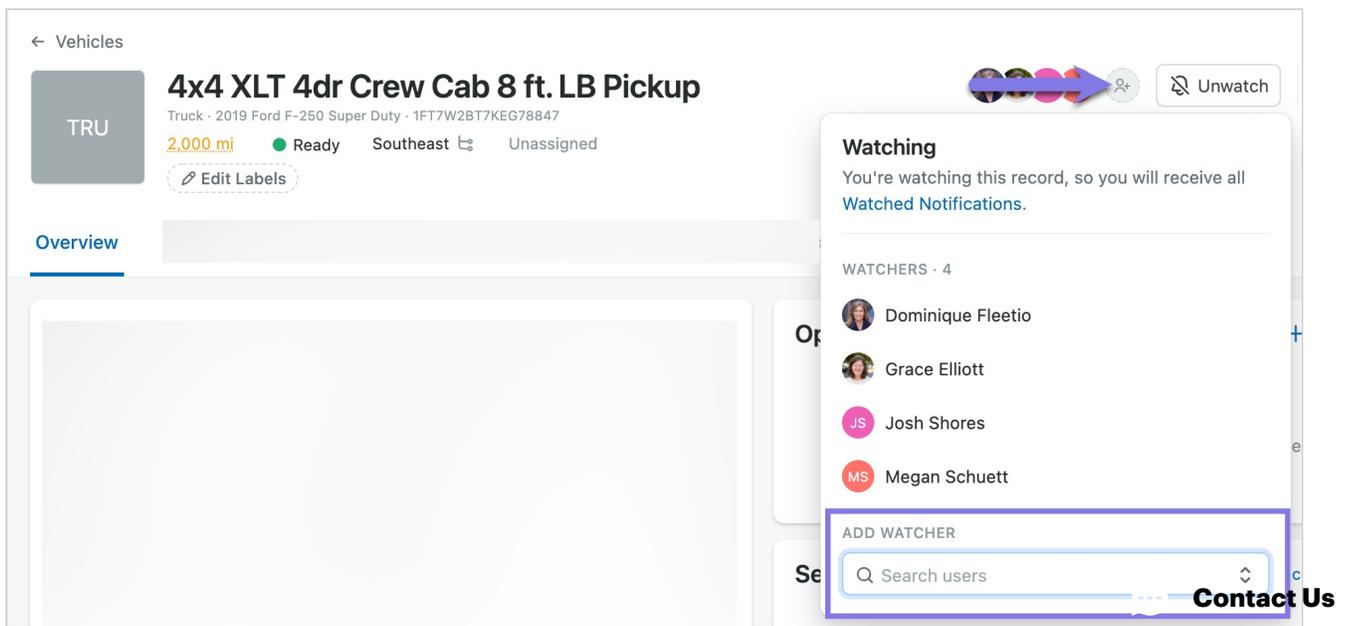
Using the multi-select checkbox on the left of the **Vehicle List**, click the **Actions** menu (a). Click **Add Watchers** (b) to select multiple users for the selected vehicles. Click **Remove Watchers** (c) to select users that should no longer watch the selected

vehicles.



### Vehicle Overview

Select **Vehicle Overview** and click the **+** button next to the watcher drop-down. A list of all current watchers displays. Search for the name of an additional watcher you'd like to add in the Add Watcher search.



**NOTE:** If a user is watching the vehicle as part of a **Watched Group**, you will be unable to remove them as a watcher from that vehicle. Modify the user's Watched Groups instead.

## User Profile

Select **User Management** from the **Account** menu. Choose a contact, then select **Watched Vehicles** from the **More Actions** menu.

The screenshot shows the user profile for Annie Ash. The 'More Actions' menu is open, and the 'Watched Vehicles' option is highlighted with a blue box and a purple arrow pointing to it. The menu items are: Merge, Add Vehicle Assignment, Add Equipment Assignment, Add Renewal Reminder, Notification Settings, Watched Vehicles, Deactivate User Access, View Record History, and Archive.

Here, click **Watch** or **Stop Watching All Vehicles** (a), manage an individual vehicle (b), manage **Watched Groups** (c), or **Watched Vehicle Settings** (d).

The screenshot shows the 'Watched Vehicles' page for Annie Ash. The page has a breadcrumb trail: Contacts / Annie Ash / Watched Vehicles. At the top right, there are two buttons: 'Watch all vehicles' (a) and 'Stop watching all vehicles'. Below the breadcrumb, there is a search bar and a filter section. The main content area shows a list of vehicles with checkboxes and a 'Stop Watching' button (b). The 'Watched Groups' section has a 'Please select' dropdown and an 'Update Group(s)' button (c). The 'Watched Vehicle Settings' section has a checkbox for 'Automatically watch new vehicles' and an 'Update Watch Settings' button (d).

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[Vehicle Assignment Overview \(/s/article/Vehicle-Assignment-Overview\)](/s/article/Vehicle-Assignment-Overview)

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[Vehicle Import Guide \(/s/article/Vehicle-Import-Guide\)](/s/article/Vehicle-Import-Guide)

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[Vehicle Overview \(/s/article/Vehicle-Overview\)](/s/article/Vehicle-Overview)

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[Decode Vehicle Identification Numbers \(VIN\) \(/s/article/Decode-Vehicle-Identification-Numbers-VIN\)](/s/article/Decode-Vehicle-Identification-Numbers-VIN)

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[Inspections - Manage Vehicles & Schedules \(/s/article/Inspections-Manage-Vehicles-And-Schedules\)](/s/article/Inspections-Manage-Vehicles-And-Schedules)

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[Watching in Fleetio \(/s/article/Watching-In-Fleetio\)](/s/article/Watching-In-Fleetio)

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[Vehicle Acquisition - Purchase, Loan, Lease \(/s/article/Vehicle-Acquisition-Purchase-Loan-Lease\)](/s/article/Vehicle-Acquisition-Purchase-Loan-Lease)

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[Vehicle Replacement - Lifecycle Details \(/s/article/Vehicle-Replacement-Lifecycle-Details\)](/s/article/Vehicle-Replacement-Lifecycle-Details)

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## Still need help?

Reach out to the Fleetio community or contact us for further assistance.

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