



# Employment Application

Various Federal, State and local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age disability or marital status. Long Life Fleet is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.

## PERSONAL INFORMATION

DATE / /

Name (Last)	First	M.I.	Social Security No.	Drivers Lic. #
Home Address		City	State	Zip
Home Telephone	Business Telephone	May we contact you at work? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Position Applying For	Date Available / /	Are you interested in (check all that apply) <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer		
Location Interested in:	Are you willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is so, what %? _____ %	
How were you referred to Long Life Fleet?		If you're under 18, please state date of birth (no one under 16 may be hired) / /		

## EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities.  
 May we contact your present employer?  Yes  No      Past employer(s)?  Yes  No

DATES	NAME & ADDRESS OF EMPLOYER	POSITION & SUPERVISOR	MAJOR DUTIES	SALARY OR WAGES	REASON FOR LEAVING
From:	Name	Job Title		Starting	
To:	Address/Phone#	Supervisor		Final	
From:	Name	Job Title		Starting	
To:	Address/Phone#	Supervisor		Final	
From:	Name	Job Title		Starting	
To:	Address/Phone#	Supervisor		Final	

## U.S. MILITARY SERVICE

Branch of Service	Technical Specialization	Rank Attained

## LEGAL

Are you a U.S. citizen or do you have a legal right & necessary documents to work in the U.S.?  Yes  No  
 (Identity and employment eligibility will be verified as required by the Immigration Reform and Control Act of 1986.)

Were you ever discharged by any company?  Yes  No    If yes, give name of company(ies) \_\_\_\_\_

Reason for discharge \_\_\_\_\_

Have you ever been convicted of a crime other than a minor traffic violation? The existence of a criminal record will not automatically disqualify you from the job for which you are applying.  Yes  No.    If yes, please explain offense and final disposition: \_\_\_\_\_

## EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	# Years Attended	Graduated (check one)
High School	Name _____ Address _____			
	City _____ State _____ Zip _____			
Technical School	Name _____ Address _____			
	City _____ State _____ Zip _____			
College	Name _____ Address _____			
	City _____ State _____ Zip _____			
Other	Name _____ Address _____			
	City _____ State _____ Zip _____			

## SPECIAL SKILLS

PC Software	Specialized Equipment	Other

## REFERENCES

Business references: (do not list relatives)				
Name	Address	Work Phone	Title	Yrs. Known

## PLEASE READ CAREFULLY

I understand that, with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, driving record, credit record and/or criminal history.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulations of Long Life Fleet.

I understand and agree that if employed, the employment will be "at will". That is, either I or Long Life Fleet may end the employment relationship at any time, for any reason, or for no reason. I understand that receipt of this application by Long Life Fleet does not imply employment and that this application and/or any other Long Life Fleet documents are not contracts of employment.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE SIGNED

### Office Use Only

Salary/Wage \$ \_\_\_\_\_ Annual / Hourly

Location \_\_\_\_\_ Department \_\_\_\_\_

Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Term Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Attach any notes to become part of permanent file!**